

University of Missouri-Columbia
Department of Romance Languages & Literatures

Plan of Study and Requirements for the
Master of Arts in French or Spanish

Admission

Students who wish to pursue the degree of Master of Arts should apply for admission online. All forms are accessible at the Graduate School's website <http://gradschool.missouri.edu>. The department's application form and the form for reference letters are available on the department's web page <http://www.missouri.edu/~romance/>.

Applicants must forward their Graduate Application, all official transcripts and GRE scores directly to the Graduate School at 210 Jesse Hall. International students must also submit TOEFL scores and official copies of all diplomas earned at institutions outside the US. The Department requires the departmental application, three letters of reference and a 500-word personal statement of applicants' reasons for choosing the University of Missouri for graduate study as well as their academic goals and interests. Applicants may also send such supporting materials as writing samples and a résumé.

Before their admission into the program, candidates for the MA must hold a Bachelor's degree (or the equivalent) with a GPA (or equivalent) of 3.0 or better in their major field of study. They must also demonstrate adequate preparation in advanced language and literature courses. This will require their having completed at least four courses equivalent to a 7000-level course at the University of Missouri. At a minimum, three of these courses must be in literature. If the faculty determines a deficiency, they will require that the student complete remedial course work in literature during the first year of enrollment, beyond the 30 credit hours necessary for the MA degree. The Director of Graduate Studies will inform students of these additional requirements at the time of their admission.

All graduate students except native speakers of French or Spanish must complete a proficiency examination in their major language at the start of their first academic year. Students whom the faculty deem to be deficient in either their written or spoken grasp of the language will need to undertake remedial work. These students will be reexamined the following year. A second failure on the proficiency examination will terminate a student's eligibility for the MA degree and result in dismissal from the graduate program.

All graduate students in the department may choose, or the Director of Graduate Studies will assign them, an academic advisor at the start of their first semester of graduate study. Students must choose an academic advisor by the end of their first semester of graduate study.

Program of Study

The department offers MA degrees in both French and Spanish (Peninsular or Spanish-American literature). Students may also elect a minor field of study, which requires a minimum of 9 hours of course work completed in another department or other departments. Students interested in such minors should consult the section titled **Program of Study** in the *Graduate Catalog*. These minor fields appear on students' plan of study, but not on their transcript. Students electing minors must complete the standard MA examination in their major field (French or Spanish).

Students must complete a total of 30 credit hours at the graduate-level to earn their MA degree. At least 15 hours must be in courses at the 8000 level or above.

The program of study for the MA in Spanish must include a minimum of nine hours of course work in Spanish peninsular literature and a minimum of nine hours of course work in Spanish-American literature. The program of study for an MA in Spanish must also include three credit hours in the history of the Spanish language (completion of Spanish 7711 or the equivalent).

For the MA in either French or Spanish, the total number of credit hours in special readings (7085), problems (8085) or any combination of both may not exceed twelve. The number of credit hours in special readings (7085) within the student's major field may not exceed three per semester. Graduate Instructors with no pedagogical experience or those who have completed no graduate course in foreign language teaching methodology will be required to take French/Spanish 7120, Foreign Language Teaching Methodology.

MA candidates must submit a completed M-1 Program of Study to the Graduate School at least one semester before taking their MA examinations.

Graduate Instructorships

MA candidates normally receive 4 semesters of financial support from the university while completing their degree. This support will customarily take the form of a Graduate Instructorship, though it may take the form of either a Research or Teaching Assistantship. In exceptional cases,

students in good standing—with no grades of Incomplete and unproblematic teaching—may receive a fifth semester of support, at the discretion of the faculty. Faculty will award a fifth semester of support according to the department's need for instructors. Students must submit all requests for a fifth semester of support in writing to the Director of Graduate Studies. No student will receive more than five semesters of support.

The normal teaching assignment for MA candidates holding instructorships is 2 courses per semester. International students may never teach more than 2 courses per semester owing to visa restrictions. All MA candidates must be registered in a minimum of 6 hours of course work for each semester in which they hold an instructorship. Students may enroll in up to 6 hours per semester of 8090 (Readings) if they have completed all their course work and are preparing for their MA exams.

The faculty and course directors in both major languages meet during the fall or winter semesters, or both, to evaluate the teaching and academic performance of all graduate students. The Director of Graduate Studies informs all students in writing of their status at the end of each semester or each academic year.

Students who fail to remove a grade of Incomplete within one year of its issuance will be limited to 5 hours of teaching per semester for as long that grade of Incomplete remains on their academic record. This excludes Research (9090).

Master's Thesis

The writing of a thesis is optional. A minimum of 4 hours and a maximum of 6 hours of 9090 Research will be allowed for the thesis. Students are urged to obtain the Graduate School's guidelines for thesis/dissertation writing at <http://gradschool.missouri.edu> as the thesis must conform to the Graduate School's formatting and style specifications. Students choosing to write a thesis must name a Thesis Committee consisting of no fewer than three members of the doctoral faculty at the University of Missouri, one of whom should be from a department other than the Department of Romance Languages and Literatures.

Comprehensive Examination for the MA degree

All candidates for the Master of Arts degree must pass a 6-hour written examination based on the MA reading list. The examination is given twice a year, in October and March. The French Master's examination consists of six 1-hour parts covering literature of the Middle Ages, Renaissance, 17th, 18th, and 19th centuries and the contemporary period. The Spanish

examination consists of two 3-hour examinations. The first component covers Peninsular Spanish literature from the Middle Ages to the present and the second component covers Spanish American literature from the Colonial period to the present. At least half the examination must be written in the candidate's language of specialization.

The MA examination is graded as follows: High Pass, Pass, and Fail. In order to receive a passing grade on any section of the examination, a student must receive passing grades from two thirds of the examining committee. To pass the entire examination, students must receive passing grades on all sections. With permission from the Examining Committee, students who fail part of the examination may retake only the failed section or sections of the examination. Two failures of the examination, in whole or in part, will terminate candidacy for the degree and result in dismissal from the program.

University of Missouri-Columbia
Department of Romance Languages & Literatures

Plan of Study and Requirements for the
Master of Arts in Language Teaching in French or Spanish

Admission

Students who wish to pursue the degree of Master of Arts in Language Teaching (MALT) should apply for admission online. All forms are accessible at the Graduate School's website <http://gradschool.missouri.edu>. The department's application form and the form for reference letters are available on the department's web page <http://www.missouri.edu/~romance/>.

Applicants must forward their Graduate Application, all official transcripts and GRE scores directly to the Graduate School at 210 Jesse Hall. International students must also submit TOEFL scores and official copies of all diplomas earned at institutions outside the US. The Department requires the departmental application, three letters of reference and a 500-word personal statement of applicants' reasons for choosing the University of Missouri for graduate study as well as their academic goals and interests. Applicants may also send such supporting materials as writing samples and a résumé.

Before their admission into the program, candidates for the MALT must hold a Bachelor's degree (or the equivalent) with a GPA (or equivalent) of 3.0 or better in their major field of study. They must also demonstrate adequate preparation in advanced language and literature courses. This will require their having completed at least four courses equivalent to a 7000-level course at the University of Missouri. At a minimum, three of these courses must be in literature. If the faculty determines a deficiency, they will require that the student complete remedial course work in literature during the first year of enrollment, beyond the 30 credit hours necessary for the MALT degree. The Director of Graduate Studies will inform students of these additional requirements at the time of their admission.

All graduate students except native speakers of French or Spanish must complete a proficiency examination in their major language at the start of their first academic year. Students whom the faculty deem to be deficient in either their written or spoken grasp of the language will need to undertake remedial work. These students will be reexamined the following year. A second failure on the proficiency examination will

terminate a student's eligibility for the MALT degree and result in dismissal from the graduate program.

All graduate students in the department may choose, or the Director of Graduate Studies will assign them, an academic advisor at the start of their first semester of graduate study. Students must choose an academic advisor by the end of their first semester of graduate study.

Program of Study

Students must complete a total of 30 credit hours at the graduate-level to earn their MALT degree. At least 15 credit hours must be in courses at the 8000 level or above and 6 of these credit hours must be from courses offered in the Department of Romance Languages and Literatures. Students may complete a maximum of 9 credit hours outside their home department, but only with the approval of their academic advisor.

Note: Students who wish to pursue a teaching certificate while working on their degree will also need to take courses required by the State in the College of Education. Interested students should contact the professional advisors in the College of Education for certification requirements. These students, with their advisor's consent, may use the 9 hours allowed outside the department to fulfill part of their certification requirements, provided these hours correspond to graduate level courses.

MALT candidates must submit a completed M-1 Program of Study to the Graduate School at least one semester before completing their comprehensive examinations.

Graduate Instructorships

MALT candidates normally receive 4 semesters of financial support from the university while completing their degree. This support will customarily take the form of a Graduate Instructorship, though it may take the form of either a Research or Teaching Assistantship. In exceptional cases, students in good standing—with no grades of Incomplete and unproblematic teaching—may receive a fifth semester of support, at the discretion of the faculty. Faculty will award a fifth semester of support according to the department's need for instructors. Students must submit all requests for a fifth semester of support in writing to the Director of Graduate Studies. No student will receive more than five semesters of support.

The normal teaching assignment for MALT candidates holding instructorships is 2 courses per semester. International students may never teach more than 2 courses per semester owing to visa restrictions. All

MALT candidates must be registered in a minimum of 6 hours of course work for each semester in which they hold an instructorship. Students may enroll in up to 6 hours per semester of 8090 (Readings) if they have completed all their course work and are preparing for their MALT exams.

The faculty and course directors in both major languages meet during the fall or winter semesters, or both, to evaluate the teaching and academic performance of all graduate students. The Director of Graduate Studies informs all students in writing of their status at the end of each semester or each academic year.

Students who fail to remove a grade of Incomplete within one year of its issuance will be limited to 5 hours of teaching per semester for as long that grade of Incomplete remains on their academic record. This excludes Research (9090).

Comprehensive Examination for the MALT degree

Candidates for the MALT degree must pass a 6-hour written examination, which consists of three two-hour components: Applied Linguistics; Foreign Language Methodology/Second Language Acquisition; and civilization or literature. The questions relate chiefly to the candidate's course work, though they may also derive from texts specifically assigned by the Examination Committee.

The MALT examination is graded as follows: High Pass, Pass, and Fail. In order to receive a passing grade on any section of the examination, a student must receive passing grades from two thirds of the examining committee. To pass the entire examination, students must receive passing grades on all sections. With permission from the Examining Committee, students who fail part of the examination may retake only the failed section or sections of the examination. Two failures of the examination, in whole or in part, will terminate candidacy for the degree and result in dismissal from the program.

University of Missouri-Columbia
Department of Romance Languages & Literatures

Plan of Study and Requirements for the
Doctor of Philosophy in Romance Languages and Literatures

Admission

Students who wish to pursue the degree of Doctor of Philosophy in Romance Languages and Literatures should apply for admission online. All forms are accessible at the Graduate School's website <http://gradschool.missouri.edu>. The department's application form and the form for reference letters are available on the department's web page <http://www.missouri.edu/~romance/>.

Applicants must forward their Graduate Application, all official transcripts and GRE scores directly to the Graduate School at 210 Jesse Hall. International students must also submit TOEFL scores and official copies of all diplomas earned at institutions outside the US. The Department requires the departmental application, three letters of reference and a 500-word personal statement of applicants' reasons for choosing the University of Missouri for graduate study as well as their academic goals and interests. Applicants may also send such supporting materials as writing samples and a résumé.

PhD applicants must have an MA degree or its equivalent and demonstrate adequate preparation in both the language and literature of their major field. If the faculty determines a deficiency in literature, they will require that the student complete remedial course work during the first year of enrollment, beyond the 72 credit hours necessary for the PhD degree. The Director of Graduate Studies will inform students of these additional requirements at the time of their admission.

Internal Doctoral Applicants

Students who wish to advance to the doctoral program after completing their MA degree in the Department of Romance Languages and Literatures may do so only after receiving written approval from the MA examining committee. Alternatively, candidates may not advance to the doctoral program if the examining committee determines, after the MA examination, that their degree is terminal. Students advancing directly from the MA to the PhD program need to complete only a **Change of Degree Program** form, which the department submits to the Graduate School. Students who apply to the doctoral program one semester or

more after completing their MA examinations must complete a **Request to Re-enroll** form and reapply to the doctoral program. They must submit a new departmental application and reference letters. They need not submit a new application to the Graduate School

All graduate students except native speakers of French or Spanish must complete a proficiency examination in their major language at the start of their first academic year. Students whom the faculty deem to be deficient in either their written or spoken grasp of the language will need to undertake remedial work. These students will be reexamined the following year. A second failure on the proficiency examination will terminate a student's eligibility for the PhD degree and result in dismissal from the graduate program.

The Department of Romance Languages and Literatures offers three fields of specialization at the doctoral level: French Literature, Spanish Literature or Spanish American Literature. Candidates may elect a secondary field, which entails a minimum of 9 hours of course work within another department, in consultation with their doctoral program committee. This secondary field appears on students' plan of study, but not on their transcript. Students electing a secondary field must complete a PhD examination that will include at least one question devoted to their secondary field.

All graduate students in the department may choose, or the Director of Graduate Studies will assign them, an academic advisor at the start of their first semester of graduate study. Students must choose an academic advisor by the end of their first semester of graduate study.

Qualifying Examination

All PhD candidates must complete a qualifying examination during their first year in the program to determine their fitness for doctoral study. The faculty may excuse students from this requirement if those students received their MA degree from this department, earned a grade of High Pass on all sections of their MA examination, and enrolled in the PhD program the semester after fulfilling all requirements for the MA degree.

The qualifying examination provides an opportunity for the faculty to evaluate candidates and advise their future course of study in the program. The examination consists of two questions related to the candidate's course work during the previous and current semester: one question requires analysis of a text; the other, discussion of a general topic (e.g., a literary genre, a particular author, a critical or artistic movement, and so on). The candidate's academic advisor delivers both questions to

the candidate three days before a meeting with the examining committee. At this meeting, the candidate offers two oral presentations of 20-25 minutes each, based on the two questions. Following these presentations, the candidate responds to comments and questions from the examining committee. At the close of this meeting, the examining committee determines whether the candidate's performance warrants a grade of Pass or Fail. The examining committee communicates these results to the Graduate School in writing, on a D-1 form bearing the signatures of the candidate and all members of the committee. Students who receive a failing grade must retake this examination before the end of the following semester. A second failure on this examination terminates eligibility for the PhD degree and will result in dismissal from the graduate program.

All arrangements for the qualifying examination are the joint responsibility of the candidate and the candidate's academic advisor. Any tenured or tenure-track member of the faculty may act as academic advisor to students during their first year of doctoral study. The academic advisor need not act as the director of that student's PhD examination or dissertation committee.

Students who earn a passing grade on their qualifying examination submit the D-1 form to the Graduate School, communicating the results of the examination and formally naming their doctoral committee. Students and their doctoral committee then meet to devise a plan of study. The doctoral committee signs and submits this plan of study with the D-2 form to the Graduate School.

Students in the PhD program must complete a minimum of 72 hours of course work, which includes a maximum of 30 credit hours earned as part of their MA degree. These credit hours must include course work in language teaching methodology (French/Spanish 7120 or the equivalent) and, if applicable, the candidate's secondary field. Spanish doctoral candidates must also complete course work in Old Spanish.

Language Requirement

PhD candidates must demonstrate reading proficiency in Latin. They may satisfy this requirement by passing a written examination given by the Classical Studies Department or by completing Latin 7110 or the equivalent with a grade of B or better. Students should fulfill this requirement during their first year of doctoral study.

Students must also demonstrate reading proficiency in at least one language other than English and the language of their major field.

Students pursuing a secondary field in a non-English literature different from that of their major field may satisfy this requirement by taking at least three 7000-level courses in that literature. Students may also fulfill this requirement by passing a reading proficiency exam administered by the appropriate language department or completing an intensive beginning language course, devoted specifically to reading proficiency, with a grade of B or better.

Candidates should bear in mind that no basic language courses, including Latin, carry graduate credit.

Graduate Instructorships

PhD candidates normally receive 6 semesters of financial support from the university while completing their program of study and 4 additional semesters of support after completing their PhD examination. This support will customarily take the form of a Graduate Instructorship, though it may take the form of either a Research or Teaching Assistantship.

The normal teaching assignment for PhD candidates holding instructorships is 1 course during their first semester of study and 2 courses every semester thereafter. Students writing their dissertation may teach an additional course. International students may never teach more than 2 courses per semester owing to visa restrictions. All PhD candidates must be registered in a minimum of 6 hours of course work for each semester in which they hold an instructorship. Students may enroll in a maximum of 6 hours per semester of 9960 (Readings) if they have completed all their course work and are preparing for their PhD exams. Students may enroll in a maximum of 12 hours of 9960 (Readings) over the course of their doctoral studies, provided this occurs within their first six semesters of financial support. After passing their PhD examination, students may retain their Instructorships if they enroll in Research (9090) for a minimum of 5 credit hours per year (2 in fall; 2 in winter; 1 in summer).

The faculty and course directors in both major languages meet during the fall or winter semesters, or both, to evaluate the teaching and academic performance of all graduate students. The Director of Graduate Studies informs all students in writing of their status at the end of each semester or each academic year.

Students who fail to remove a grade of Incomplete within one year of its issuance will be limited to 5 hours of teaching per semester for as long that grade of Incomplete remains on their academic record. This restriction applies to courses other than Research (9090).

The PhD Comprehensive Examination

The comprehensive examination consists of a written and oral section. Before the exam, each student, in consultation with his or her doctoral committee, compiles a reading list based in part on the department's MA reading list and additional titles suggested by the committee members, in light of the student's specialized field. Students and their committee must decide beforehand the areas to be encompassed in the examination. The examination consists of four 3-hour components, three in literature and a fourth in genre, theory or, if applicable, a secondary field. Students must write at least one component of the examination in the language of their major field (Spanish or French).

The committee will assign the examination a grade of High Pass, Pass, Fail or Abstain. Students who pass the written portion of the exam will thereafter take the oral examination as soon as possible. The oral examination will last 1-2 hours, part of which must be in the language of the candidate's specialized field. The oral exam allows candidates to clarify, strengthen or amplify their answers on the written exam. Part of the oral examination also includes a discussion of the student's proposed dissertation—its topic, organization and critical method. Students must submit a 5-10 page prospectus of their proposed dissertation topic as part of this discussion. After students complete both portions of the exam with a passing grade, the examining committee submits a D-3 form to the Graduate School. Two failures of the examination, in whole or in part, terminate candidacy for the degree and will result in dismissal from the graduate program.

Research and Dissertation

Doctoral students register in 9090 (Research) once they have passed their PhD examinations. They will customarily enroll in 2 credit hours of 9090 during the fall and winter semesters and 1 hour during the summer semester, for a minimum of 12 hours. Doctoral students should complete all requirements for the degree, including the dissertation, within 8 years. The Graduate School extends this deadline in extenuating circumstances. Nonetheless, students must request additional time in writing from the Director of Graduate Studies. Failure to show sufficient progress on the dissertation may result in dismissal from the graduate program.

Students should obtain the Graduate School's guidelines for thesis/dissertation writing at <http://gradschool.missouri.edu>, since the dissertation must conform to the formatting and style specifications established by the Graduate School.

Defense

Candidates and their directors schedule a formal defense of a dissertation after its acceptance by all members of the doctoral committee. This oral defense, conducted by members of the doctoral committee, is open to the public.

Appendix I

The Comprehensive Examination for the Ph.D. in French or Spanish

As set forth in the Departmental regulations for Graduate Study, the comprehensive examination for the Ph.D. in French or Spanish consists of four components that candidates for the degree complete over the course of four days. The reading list for the examination is ultimately determined by the academic advisor, in consultation with other members of the examining committee and the degree candidate. The list will include texts from the beginnings of Hispanic or French literature to the present, though with emphasis on texts aligned with the candidate's research interests. The examination aims at testing the candidate's general knowledge of French or Hispanic studies as well as specialized knowledge in the candidate's chosen field. This differs from the reading list for the comprehensive examination for the MA degree, which remains uniform for all candidates in the field of either French or Spanish, subject to change only by majority vote of tenured and tenure-track faculty within the French or Spanish sections.

Three components of the Ph.D. examination will include questions based on texts, included in the reading list, from the beginnings of Hispanic or French literature to the present. As agreed by the advisor, the candidate and other members of the examining committee, the fourth component of the examination will include questions based on one of three subjects: 1) a particular genre (i.e., epic, prose fiction, drama, the lyric); 2) criticism (e.g., literary or critical theory); or 3) the student's secondary field.